

**MINUTES**  
**ADJOURNED REGULAR MEETING**  
**OF THE BOARD OF DIRECTORS**  
**MAY 26, 2010**  
**6:00 P.M.**

**A. Call to Order & Roll Call**

An Adjourned Regular Meeting of the De Luz Community Services District was held at the De Luz CSD Office commencing at 6:00 p.m. on May 26, 2010. Present at the meeting were the following Directors:

Director Adams  
Director Bianchi  
Director Buescher  
Director Egge  
Director Rubin

General Manager Holmes and General Counsel Jackson were also present.

President Rubin led the flag salute.

**B. Sheriff**

Deputy Donoho gave the Sheriff's Report for April 2010 and updated the Board on May activities. The written report has not yet been filed with the District.

**C. Public Expression**

None.

**D. Information Only**

The Board received the April Financial Report and the Statement of Investment Policy.

**E. Consent Calendar**

Motion was made by Bianchi, seconded by Buescher, to approve the Consent Calendar.

The motion carried unanimously.

**F. Discussion of Legal Matters**

Director Egge questioned General Counsel Jackson regarding his retainer and hours billable to the District, as well as the possible property tax exemption for the District.

**G. Office Improvement Contract**

General Manager Holmes reported that there were four valid bids received for this project. The low bidder was ATOM Engineering Construction in the amount of \$42,935.00. He asked that the Board adopt the Resolution awarding the contract to ATOM Engineering Construction.

Discussion followed regarding the bids and the alternative of using the Rancho Water Community Room, as well as researching the cost of completing the build-out in two phases.

Contingent upon the General Manager's verification that the Rancho Water Community Room is not available to the District on a weekday evening (excluding Friday) on a standing basis, motion was made by Buescher, seconded by Rubin, to adopt Resolution No. 10-06:

Awarding a Contract for the Interior Tenant Improvements, Meeting and Conference Room at the District Office

The motion carried unanimously.

**H. Finance Committee Report**

Director Bianchi reported that at their recent meeting, the Finance Committee discussed the material to be presented at the Budget Workshop.

**I. Engineering Committee Report**

Director Buescher reported that at their recent meeting, the Engineering Committee discussed updating of the priority list, the Sandia Creek failure, revisions and continuing design for phases of Camaron Road, and the next newsletter.

**J. General Manager's Report**

General Manager Holmes presented his written report which is on file with the District Office. He reported that his recent conversation with Cal-EMA indicated that the funding package is complete and ready to be submitted to FEMA.

**K. Executive Session**

The Board met in closed session pursuant to the provisions of Government Code §54957: Review of the performance of a public employee (General Manager).

*The Board reconvened in open session.*

**L. General Manager's Contract**

Motion was made by Adams, seconded by Buescher, to adjust the General Manager's salary for the next fiscal year by 1.9% COLA and 1.6% merit for a total increase of 3.5%.

The motion carried unanimously.

**M. Adjournment**

There being no further business, President Rubin adjourned the meeting at 8:30 p.m.

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Rob Holmes  
Secretary, Board of Directors

ATTEST:

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Steve Rubin  
President, Board of Directors